

Cainscross Road, Stroud, Gloucestershire, GL5 4HE
Tel: 01453 762251 Fax: 01453 756011
Website: www.marling.gloucs.sch.uk
Email: adminoffice@marling.gloucs.sch.uk

Thursday 21st September 2017

Dear Parent/Carer,

## **ELECTION OF PARENT GOVERNOR: NOMINATIONS**

We currently have one vacancy for a Parent Governor to serve on the Local Governing Body of Marling School.

We are very keen to encourage parents (or people with parental responsibility) of registered students to nominate themselves to fill this place. The skills required for this are wide reaching and vital to the success of the school and having reviewed the skills of the existing Governors, we would particularly welcome nominations from people with the following skills:

- Careers Advice and Guidance
- Child Protection/Safeguarding
- Construction and/or Project Management
- Education
- Health and Safety
- Special Educational Needs and Disabilities

Details of the process of nomination and election are provided on the reverse of this letter. We would request that in your personal statement you indicate whether you are skilled in any of the above areas.

Parent Governors are elected by and from other parents and are essential to our governing body. They share equally with other Governors the responsibility for carrying out the governing body's wide range of responsibilities. Governors do not run the school day to day, as their role is at the strategic or policy-making level in the school. You do not have to be an expert on education to be a school Governor and we value the experience that all Governors bring to the role. All appointments are subject to a satisfactory Criminal Records (DBS) check

If you join our governing body, you will serve for a four year term and you can continue to the end of the four years even if your child/children leave the school. There are generally four Local Governing Body meetings each year and Governors usually serve on a minimum of one committee which meet approximately three times a year (a schedule of meetings for this current year can be found on our website). You would need to set aside time to be able to be an effective Governor: time to prepare for meetings, for visiting the school, undertaking training and updating your knowledge.

Should you wish to find out more about what being a Governor at this school is like please do not hesitate to contact me (email: <a href="mailto:lynne.pidgley@marling.gloucs.sch.uk">lynne.pidgley@marling.gloucs.sch.uk</a>).

If you would like to take the opportunity to put yourself forward as a candidate please complete and return the attached nomination form to me before 12noon, Wednesday 4<sup>th</sup> October 2017. If it is necessary for there to be an election, this will take place on Wednesday 18<sup>th</sup> October 2017 and I will contact you to let you know about the arrangements.

Yours sincerely,

Mrs Lynne Pidgley

Clerk to the Governors and Returning Officer

Raising Aspirations, Inspiring Excellence, Succeeding Together

Marling School, registered in England and Wales number 7692339, registered office Cainscross Road, Stroud, GL5 4HE















## Who can be a Parent Governor?

All those who have parental responsibility of a registered student at Marling School and are over the age of 18 are eligible to stand for election (including parents who work at the school provided that they work for less than 500 hours per year when they are elected.)

There are some circumstances that disqualify an individual from serving as a school Governor and because Governors are active within school communities, Marling School require them to undertake a Criminal Records (DBS) check. For further details, a declaration of eligibility can be found on the school website.

## How to nominate yourself:

If you would like to put your name forward, your nomination must be supported by two parents of pupils currently at the school (not including anyone to whom you are closely related). Their signatures, names and addresses must be on the nomination form.

You should use the space provided on the form to write a brief personal statement, including skills you would bring (50 words maximum), to support your nomination. Only the first 50 words will be printed.

If the number of nominations is the same as, or less than, the number of vacancies all candidates will be elected unopposed.

If there are more nominations than vacancies, an election will take place. The statements of all candidates will be typed in a standard format and circulated to all parents with ballot papers.