



MARLING
SCHOOL

GCSE YEAR 11 2019

If you are not happy with your GCSE results you can use one of the Review of Results services offered.

Please see the following options:

1. **Review of Marking**

- Includes a clerical check (see below).
- A second examiner will review the paper/recording again to identify genuine marking errors or unreasonable marking.
- It will make sure all the marks are counted.

Please note your grade can go down as well as up.

Please be clear that this is not a remarking of an exam paper, it is a review to see if marking has been done correctly

2. **Clerical Re-Check**

A clerical re-check of a marked paper will make sure that:

- All pages were marked.
- All marks were counted.
- The result matches the marks on the paper.

Please note your grade can go down as well as up.

3. **Priority Access To Scripts**

This is a copy of the original marked script to help you decide whether to request a review or marking.

4. **Access To Scripts**

This is a copy of the marked exam paper that can be used for teaching or learning purposes.

Deadlines and Costs

Each Review Service has a **DEADLINE** and a **COST**. Details for each exam board are listed below.

The costs below are the cost *PER PAPER* reviewed or copy requested. If you request more than one paper is reviewed you will be charged for each paper.

EXAMPLE: If your exam is with **AQA** and there are **two** exam papers you wish to be reviewed it will cost **£101.90** (**£43.45 + £43.45 + £15**).

If grades increase after using the RoRs Service the Board fees will be refunded, however it will only be refunded for the paper where marks increase.

EXAMPLE: If your exam is with AQA and you request paper 1 and 2 are reviewed. Paper 1's marks increase, Paper 2's marks stay the same, overall the grade changes from Grade 6 to Grade 7. Only costs for Paper 1 would be refunded.

	AQA	Edexcel	OCR	WJEC	Deadline
Review of Marking	£37.55	£39.50	£48.50	£37.50	Noon – Fri 6th September
Priority Access To Scripts	£14.35	Free	£12.15	£11.00	Noon – 22nd August
Access To Scripts	£11.30	Free	£11.75	£11.00	Noon – Fri 6th September
Clerical Re-Check	£8.05	£11.10	£17.45	£11.00	Noon – Fri 6th September
Non- Refundable Admin Charge	£15	£15	£15	£15	

If you would like a review of marking, clerical re-check or copy of a marked paper, please complete the relevant section of this form (pages 3 & 4) and return it to Mrs Collier-Bromelow or Mrs Worboys in the Exams Office with a cheque or correct cash amount for the full cost.

The Exams Office is open until 12.00 noon Thursday 15th August, 12.00 noon Friday 16th August, followed by 12.00 noon Thursday 22nd August, 12.00 noon Friday 23rd August or from 4th September when school resumes for the academic year.

Please note:

- **The Exams Office provides an administrative function in making an application for a Review of Results Service, we cannot give guidance on whether you should apply for any of the Review of Results Services.**
- **If you need advice your subject teacher or Head of Year is best placed to provide it.**
- **Students should be aware that marks can stay the same, go up or go down.**
- **JCQ regulations state that incomplete and or unsigned forms cannot be processed.**
- **Forms received after the deadline cannot be processed.**
- **Once a Review of Marking has been completed it will be emailed to the email address taken from your signed form.**
- **If grades increase after using the RoRs Service the Board fees will be refunded, however it will only be refunded for the paper where marks increase.**

APPLICATION FORM – Please Write Clearly

This form **MUST** be signed by the candidate. Please write clearly in block capitals.

Print Name		Candidate No		Form	
Mobile No		Students Email			

To request a REVIEW OF MARKING		DEADLINE: 12.00 Noon – 6th September	
I apply for a Review of Marking of the following:			
Subject		Paper No & Board	
Subject		Paper No & Board	
Subject		Paper No & Board	
I understand that my grade/mark may increase, remain the same or <u>decrease</u> as a result of this enquiry			
Total cost of REVIEW OF MARKING (S):		£	

EXAMPLE:

Subject	Drama	Paper No & Board	Comp 3 WJEC
Subject	Geography	Paper No & Board	Paper 1 AQA

To request a CLERICAL RE-CHECK		DEADLINE: 12.00 Noon – 6th September	
I apply for a Clerical Re-Check for:			
Subject		Paper No & Board	
Subject		Paper No & Board	
I understand that my grade/mark may increase, remain the same or <u>decrease</u> as a result of this enquiry			
Total cost for CLERICAL RE-CHECK :		£	

To request ACCESS TO SCRIPTS		DEADLINE: 12.00 Noon – 6th September	
I apply a COPY OF MARKED PAPER for:			
Subject		Paper No & Board	
Subject		Paper No & Board	
Subject		Paper No & Board	
Total cost of return of ACCESS TO SCRIPTS:		£	

To request a PRIORITY ACCESS TO SCRIPTS		DEADLINE: 12.00 Noon – August 22nd	
I apply for the return of my COPY OF MARKED PAPER for:			
Subject		Paper No & Board	
Subject		Paper No & Board	
Total cost of ACCESS TO SCRIPTS:		£	

I enclose a cheque (payable to Cotswold Beacon Academy Trust) or cash for the sum of			£
CANDIDATES SIGNATURE		DATE	

Office use only

Paid		Submitted		Result		Informed	
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Candidate consent form

Information for candidates

The following information explains what may happen following a clerical re-check, a review of marking and any subsequent appeal.

If your school or college submits an application for a clerical re-check or a review of the original marking, and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the clerical re-check or review of marking, you must sign the form below. This tells the head of your school or college that you have understood what the outcome might be, and that you give your consent to the clerical re-check or review of marking being submitted.

Candidate Consent Form

Centre Number 57037	Centre Name Marling School
Candidate Number	Candidate Name

I give my consent to the head of my examination centre to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signed: Date:

This form should be retained on the centre's files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.