



**MARLING**  
SCHOOL

Headteacher: Dr Stuart Wilson  
stuart.wilson@marling.gloucs.sch.uk

MARLING SCHOOL AND SIXTH FORM  
CAINSCROSS ROAD, STROUD, GLOUCESTERSHIRE GL5 4HE  
01453 762251 | adminoffice@marling.gloucs.sch.uk | www.marling.school

Tuesday 19<sup>th</sup> November 2019

Dear Parent/Carer,

## PARENT GOVERNOR ELECTION

I am writing to you to invite you to stand for election as a parent governor (or nominate another parent to do so) to join the School Development Board (SDB). In our school we have provision for two parent governors and there is currently one vacancy.

The SDB has an important oversight and monitoring role and its main tasks are:

- Monitoring and reporting to the Trust board on educational outcomes at the school
- Working with the leadership team to plan and monitor the academy budget to meet the priorities of the school improvement plan
- Appointing staff working at the school in accordance with Trust policies
- Monitoring all aspects of safeguarding, SEND, equality and student welfare
- Monitoring and managing all aspects of risk in relation to the school
- Dealing with the regulatory requirements of admissions and exclusions
- Carrying out other delegated functions as laid out in the Scheme of Delegation or defined in the Trust's policies

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the SDB's work. We would particularly welcome nominations from parents with Legal or IT skills to enhance these skill sets within the SDB. However, and more crucially, we are looking for board members with a strong commitment to being actively involved in school governance and with a positive, collaborative attitude to developing the school. Training is available for all governors, and this SDB has an expectation that those new to being a governor attend free induction training.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority, are not eligible to stand in these elections. Nominations must be from parents or carers with children at Marling School on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than Tuesday 3<sup>rd</sup> December 2019. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, however if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents, together with details of the ballot procedure.

Yours faithfully,

Hannah Kelly

Clerk to Governors / Returning Officer.

hjk@marling.school

*Raising Aspirations, Inspiring Excellence, Succeeding Together*

Marling School is part of Cotswold Beacon Academy Trust, registered in England and Wales no. 7692339, registered office Cainscross Road, Stroud, GL5 4HE

